

Advocacy Officer

FRIDA | The Young Feminist Fund

Location: Flexible, to be negotiated with final candidate and preferably in Global South

Start date: Immediate

Post: Full time – 35 hours per week

ORGANIZATION DESCRIPTION

Founded in 2010, FRIDA | The Young Feminist Fund is the **only youth-led fund** focused exclusively on supporting young feminist activism to advance social justice movements and agendas across the globe. We believe in the **collective power, expertise, and innovation** of young feminist organizers to address root causes and structures of inequality in order to create lasting change in their communities. To this end, FRIDA:

- **Provides small flexible grants** to fund initiatives led by young women and trans* youth under 30 years old with small flexible grants for core support, selected through an annual participatory review process.
- **Offers opportunities for capacity development** that are accessible and responsive to the needs of young feminist organizers, and based on linking and learning relationships that strengthen networks of young feminist activists within multigenerational movements;
- **Mobilizes resources** from both traditional and non-traditional sources, with new and modern methods, to enhance the quality and quantity of funding for women's human rights; and
- **Builds knowledge for advocacy** to ensure financial and non-financial policies are inclusive and responsive to the priorities articulated by young women, girls and trans* youth.

JOB SUMMARY

FRIDA seeks a dynamic and confident leader to be responsible for FRIDA's advocacy strategy, including: building knowledge to support advocacy, running campaigns, and supporting the advocacy goals of grantee partners. In addition, this position will provide writing and support for resource mobilization and communications, and support coordination of special grants schemes to fund intersectional, cross-movement, and innovative ideas of young feminists.

As a cross-cutting position, this position will work closely with all members of the FRIDA team as well as interacting with the larger community, including grantee partners, advisors, and donors. It will be supervised by a FRIDA Co-Director.

RESPONSIBILITIES

Planning and Management

- Work closely with Co-Directors to develop and implement a comprehensive strategy for FRIDA's advocacy goals (at the grantee partner- and organizational-levels, linking local to global), including preparing annual work plans and budgets.
- Work with FRIDA's Monitoring and Evaluation Officer to ensure data is reaching and serving FRIDA's communications, advocacy, and resource mobilization strategies.
- Manage knowledge-building projects, such as research pieces, opinion pieces and special publications to ensure that FRIDA is a 'go-to' source for knowledge on young feminist activism and the philanthropic field and has the evidence needed to support its advocacy strategy.
- Participate in FRIDA's strategic thinking and planning for program directions and initiatives, including a key role of scoping partnership and collaboration opportunities.
- Work with FRIDA's Grants Team to support coordination of special grants schemes and initiatives to support intersectional, cross-movement, and innovative ideas of young feminists.

Advocacy and Communications

- Identify and analyze regional and thematic developments and trends in feminist and youth organizing and funding on an ongoing basis and maintain an expert understanding of the field of funding for young feminist organizing in order to lead the development of FRIDA's public responses to current trends through statements, articles, and/or position papers.
- Lead FRIDA into new and emerging opportunities, platforms and spaces especially outside the "typical" advocacy spaces, especially in Global South and among emerging economies and politics.
- Build and maintain strong, collaborative relationships with other young feminist-led organizations, women's funds partners, international non-government organizations and other key partners.
- Organize events and represent FRIDA at relevant venues, networks and in consortia to educate and encourage more and better support for young feminist organizing.
- Work with FRIDA staff, graphic designers, animators, and other consultants to create digital and print reports, videos and/or other multimedia of FRIDA impact data and analysis.
- Produce quality writing pieces for internal and external communications and research, varying across styles for different audiences, including for publication.
- Oversee the dissemination and publication of FRIDA's action research and related material at events, and via FRIDA website, online communications, and other channels.

Resource Mobilization

- Provide writing support for proposals, reports, and communication to FRIDA's donors.
- Lead and assist in resource mobilization and community engagement campaigns.

Other Related Tasks

- Provide capacity building support for grantee partners' advocacy goals.
- Other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Excellent written and oral communication skills, including excellent command of English language, understanding of working with print, electronic, online and/or social media, demonstrated ability to write reports.
- Established public visibility credentials, media relations and/or spokesperson experience.
- Commitment to collaboration and strong social skills, with ability to work efficiently under pressure both independently and as a team member
- Excellent organizational skills, attention to detail and ability to handle multi-tasking, problem solving and planning skills.
- Ability to work remotely in a virtual office, with little supervision and able to meet deadlines comfortably.
- Fluency in an additional language(s) (Spanish, French, and/or Arabic is preferred).

Required Experience

- At least 3 years experience in planning, implementing and managing advocacy programs or projects related to feminist and/or youth activism, especially coordinating successful digital/online and highly visual campaigns.
- Experience in planning and implementing advocacy initiatives related to feminist issues, youth, gender or development.
- Knowledge about women's human rights at the regional and/or international level
- An understanding of feminist issues, advocacy and/ or donor environment around women's rights.

Strongly Preferred:

- Knowledge and connections in the international funder landscapes for women's rights.
- Experience providing support to others to build their advocacy skills.
- Experience in developing and managing research projects.
- Visual and graphic design skills.
- Logistical skills and planning for events.

Young women and trans* youth under the age of 30 are strongly encouraged to apply.

LOCATION

Home- based, and preferably in regions that FRIDA provides grants (Latin America & Caribbean, Asia & the Pacific, Middle East & North Africa, Sub-Saharan Africa, Central Eastern Europe, Caucasus & Central and North Asia)

DEADLINE TO APPLY

Open until filled.

HOW TO APPLY

Please send the following to recruitment@youngfeministfund.org:

- 1) Cover letter (addressing how you meet the necessary qualifications and outlines why you want to work for FRIDA)
- 2) Resume or CV
- 3) List of three references
- 4) Please include a writing sample that demonstrates your communication skills for a public advocacy campaign that you have worked on. This can be an email to community members, a published article, and/or speech you have given.

Please include **Advocacy Officer** in the subject line.

No phone calls please. Only email applications will be accepted. We thank all who apply, but because we have a small team, only shortlisted candidates will be contacted. FRIDA encourages, promotes and supports diversity in all aspects of its work.

To learn more about FRIDA, please visit our website at <http://youngfeministfund.org/>.